



Smt. NPS Govt. College for Women, Chittoor

www.npsgcwctr.edu.in

Email: chittoor.w.jkc@gmail.com

Accredited by NAAC with A Grade

(ISO 9001:2015 Certified Institution)

Affiliated to Sri Venkateswara University: Tirupati



5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills, 2. Language and communication skills, 3. Life skills (Yoga, physical fitness, health and hygiene), 4. ICT/computing skills

Soft skills & Language - communication skills

Smt.N.P.S.Govt. College for Women
Chittoor

DEPARTMENT OF ENGLISH

A Course in Communication And Soft Skills

Chittoor,
03/07/2023.

From
The Head of the Department,
Department of English,
Smt. N. P. S. Govt. College for Women,
Chittoor.

To
The Principal,
Smt. N. P. S. Govt. College for Women,
Chittoor.

Respected Sir,

Sub: Requesting the permission to start a Certificate Course... Regarding.

As the Department of English would like to start a 45 Day Certificate course in Soft skills for the students from 05.07.2023 to 21.08.2023, kindly accord the permission for which I will be thankful to you Sir.

Thanking you Sir,

Yours Sincerely,


Dr. B. Thirukumar, M.A., Ph.D.
Lecturer in English
Smt. NPS Govt. Degree College (Women),
CHITTOOR (A.P.)

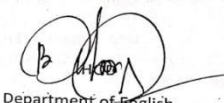
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Smt. N. P. S. Govt. College for Women,
Department of English
Chittoor.

CIRCULAR

10.07.2023

This is to inform the students that Department of English is going to conduct a 45 Day certificate course on Soft skills and the classes will begin from 05.07.2023 and the timing is every day from 04.00 PM to 05.00 PM and the Venue is Language Lab. Seats are limited and those who would like to join may come to the Department of English and get their names registered immediately.


Department of English
Dr. B. Thirukumar, M.A., Ph.D.
Lecturer in English
Smt. NPS Govt. Degree College (Women),
CHITTOOR (A.P.)

CHITTOOR (A.P.)
Smt. NPS Govt. Degree College (Women)
Department of English
10.07.2023

Course Structure

Soft Skills is an intangible idea in which the qualities like attitude, ability, integrity, reliability, positivity, flexibility, dependability, punctuality, management, cooperation, habits, and practices are combined proficiently to capitalize on a person's work efficacy. Soft Skills do the work of combining all these components in accurate share into skills and shaping them into competencies.

Companies opt for, maintain, and prop up persons who are trustworthy, ingenious, principled, and good communicators and who are prepared to work under stress. These lessons are developed with a view to create awareness of the awareness of the importance of the soft skills and assist the learners to improve them.

Syllabus

1. Positive attitude
2. Body language
3. SWOC/SWOT analysis
4. Emotional Intelligence
5. Debate
6. Interpersonal Skills
7. Telephone etiquettes
8. Role Play
9. Interview skills
10. Presentation skills
11. E- Correspondence
12. Group Discussion

Course Objectives

- To help the students understand interpersonal skills.
- To support them in building interpersonal skills.
- To better the ability to work with others.

Course Outcome

- The students will identify own strengths and develop areas for growth.
- The students will demonstrate that challenges have been undertaken, developing new skills in the process.
- Acquire ability to use soft skills in professional and daily life.
- The student can use confidently the tool of communication skills.
- The student can develop a coherent action plan considering the aim or purpose, activities, and resources.
- The student can understand the significance of soft skills in the working environment.
- To developed levels in their Soft Skills.

Life skills (Yoga, physical fitness, health and hygiene)





Class: III B.Sc(NZC) Sem-IV Date: 22/8/2023.

Topic

Carbohydrates, proteins, lipids

S.no	Name of the student	Signature
1)	Y. Hemalatha	Y. Hemalatha.
2)	Thejasree D	D. Thejasree
3)	C. Vaishnavi	C. Vaishnavi
4)	V. S. Monika	V. Monika
5)	S. Rekha	S. Rekha
6)	M. Pavithra	M. Pavithra
7)	V. Dilip Kumar	V. Dilip Kumar
8)	D. Gayathri	D. Gayathri
9)	B. Monika	B. Monika
10)	V. Gayathri	V. Gayathri
11)	S. Sneha	S. Sneha
12)	A. Shaxmila	A. Shaxmila
13)	P. Manjula	P. Manjula.
14)	C. Lakshmi prasanna	C. Lakshmi prasanna
15)	M. Indra	M. Indra
16)	C. Chandhana.	C. Chandhana.
17)	B. Monika	B. monika
18)	C. Teja	C. Teja
19)	Y. Bhunika	Y. Bhunika
20)	B. Sridevi	B. sridevi



4. ICT / Computing Skills

RECORD OF ICT.

Class : II Bsc Group : M.Sc Sem : III Date : 13/12/23
 Name of the Faculty : Dr Kousar Jaha Beg
 Topic Covered : Data Interpretation

PHOTO



No. of Students Attended :

S.No.	Name of the Student	Signature	Remarks
1	A. Hunilakshmi	A. Hunilakshmi	
2	A.V. Harshini	A.V. Harshini	
3	B. Bhargavi	B. Bhargavi	
4	D. Priya	D. Priya	
5	G. Likhitha	G. Likhitha	
6	K.S. Pakshtla	K.S. Pakshtla	
7	M. Ammu	M. Ammu	
8	M. Divya	M. Divya	
9	M. Renuka	M. Renuka	
10	N. Rajitha	N. Rajitha	
11	V. Sathika	V. Sathika	
12	B. Keerthi	B. Keerthi	
13	G.S. Bindu	G.S. Bindu	
14	N. Soniya	N. Soniya	
15	S.T. Ayesha	S.T. Ayesha	
16	S. Vimala Sree	S. Vimala Sree	
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Signature of the Research Supervisor

Signature of the Principal

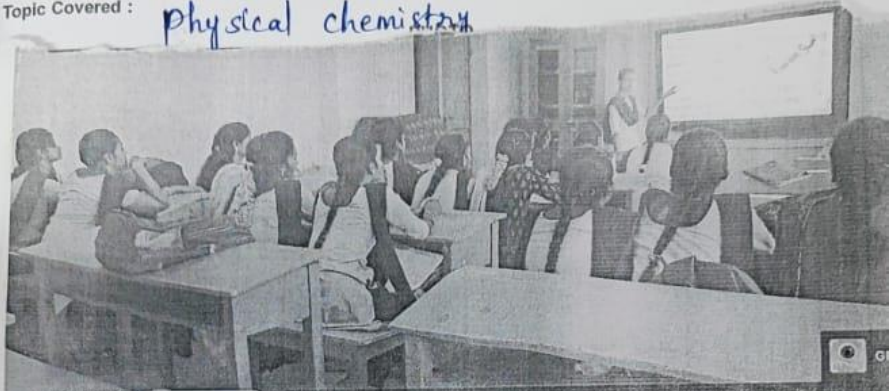
Signature of the In-charge of the Dept

RECORD OF ICT.

Class: B.Sc (Chem) Group: Chemistry Sem: II Date: 22-03-2024

Name of the Faculty: K. Vaishnavi

Topic Covered: Physical Chemistry



Chittoor, Andhra Pradesh, India
 53WW+823, Vellore - Chittoor Rd, Greampet, Chittoor
 Pradesh 517002, India
 Lat 13.195727°
 Long 79.094958°

No. of Students Attended: _____

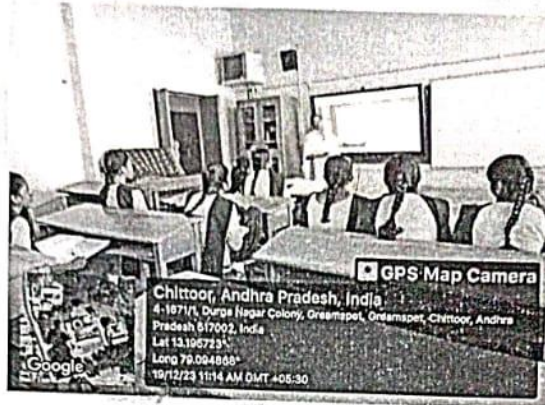
S.No.	Name of the Student	Signature	Remarks
1	C. Haritha	C. Haritha	
2	K. Bhavana	K. Bhavana	
3	C. Nandini	C. Nandini	
4	K. Bhavana Bai	K. Bhavana Bai	
5	T. Akshitha	T. Akshitha	
6	K. Vaishnavi	K. Vaishnavi	
7	N. Anuska	N. Anuska	
8	R. Gayathri	R. Gayathri	
9	T. Ishwarya	T. Ishwarya	
10	S. Nooria	S. Nooria	
11	D. Manasa	D. Manasa	
12	K. Gowthami	K. Gowthami	
13	P. A. Phani Varthi	P. A. Phani Varthi	
14	B. Ishwarya	B. Ishwarya	
15	G. Pooja	G. Pooja	
16	B. Koushika	B. Koushika	
17	S. Chandana	S. Chandana	
18	T. Archana	T. Archana	
19	G. Hemalatha	G. Hemalatha	
20	K. Theja	K. Theja	
21	P. Akhila	P. Akhila	
22			
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Signature of the Research Supervisor _____ Signature of the Principal _____ Signature of the In charge of the Dept _____

RECORD OF ICT.

Class : III BOC Group : MBCS Sem : V Date : 19/12/23
 Name of the Faculty : P. Sobha Latha
 Topic Covered : Fourier transforms.

PHOTO



No. of Students Attended :

S.No.	Name of the Student	Signature	Remarks
1	A. Bhavani	A. Bhavani	
2	B. Chandrakala	B. Chandrakala	
3	E. Gowthami	E. Gowthami	
4	S. Hema	S. Hema	
5	M. Jeswanthi	M. Jeswanthi	
6	C. Likhitha	C. Likhitha	
7	K. Nikhitha	K. Nikhitha	
8	G. Poojitha	G. Poojitha	
9	K. Prathyshta	K. Prathyshta	
10	N. Pooja	N. Pooja	
11	N. Sneha	N. Sneha	
12	S. Samhitha	S. Samhitha	
13	K. Saranya	K. Saranya	
14	V. Vikhitha	V. Vikhitha	
15			
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Signature of the Research Supervisor

[Signature]
 Signature of the Principal

[Signature]
 Signature of the In charge of the Dept.

Smt. N.P.S.Govt. College for Women
 CHITTOOR-517002.(A.P.).

RECORD OF ICT.

Class : T.B.Sc Group : H.S.C Sem : 7 Date : 08/12/2023
 Name of the Faculty : P. Sobha Latha
 Topic Covered : Statistical Measures - Mean, Mode and Median.

PHOTO



No. of Students Attended :

S.No.	Name of the Student	Signature	Remarks
1	T. Lahari	Lahari	
2	G. Hemalatha	G. Hemalatha	
3	M. Madhukumar	M. Madhukumar	
4	M. Lohitha	M. Lohitha	
5	J. Akshitha	J. Akshitha	
6	E. Nandini	E. Nandini	
7	K. Bhavani Bai	K. Bhavani Bai	
8	P. Vineetha	P. Vineetha	
9	M. Ramya	M. Ramya	
10	S. Naveen	S. Naveen	
11	G. Likhitha	G. Likhitha	
12	S. Chandana	S. Chandana	
13	V. Rukmini	V. Rukmini	
14	A. Adilakshmi	A. Adilakshmi	
15	T. Sandhya	T. Sandhya	
16	M. Nithika	M. Nithika	
17	P. Mounisha	P. Mounisha	
18	R. Haripriya	R. Haripriya	
19	S. Sindhu Priya	S. Sindhu Priya	
20	K. Thiya	K. Thiya	
21	G. Kaveri	G. Kaveri	
22	P. Gayathri	P. Gayathri	
23	G. Chandana	G. Chandana	
24	V. Lakshmi	V. Lakshmi	

Signature of the Research Supervisor

Signature of the Faculty

Signature of the In charge of the Dept.

Smt. N.P.S.Govt. College for Women
 CHITTOOR-517002.(A.P.).

RECORD OF ICT.

Class : III Blore (G) group : III Blore Sem : IV Date : 2023-24
 Name of the Faculty : T. VINICA
 Topic Cov : SSC



No. of Students Attended :

S.No.	Name of the Student	Signature	Remarks
1	A. Anusha	A. Anusha	
2	A. Chandrika	A. Chandrika	
3	C. Saranya	C. Saranya	
4	J. Sarvani	J. Sarvani	
5	J. Thiriveni	J. Thiriveni	
6	K. Devi	K. Devi	
7	K. Jayanti	K. Jayanti	
8	K. Gayathri	K. Gayathri	
9	K. Revathi	K. Revathi	
10	M. Lokeshwari	M. Lokeshwari	
11	MS. DRAKSHAYANI	MS. DRAKSHAYANI	
12	M. Chamundeswari	M. Chamundeswari	
13	N. Anurtha	N. Anurtha	
14	P. Sujatha	P. Sujatha	
15	P. Asaram	P. Asaram	
16	S. Durga	S. Durga	
17	S. Priyanka	S. Priyanka	
18	S. Vidya Sai	S. Vidya Sai	
19	T. Raveena	T. Raveena	
20	T. Sukanya	T. Sukanya	
21	T. Janaki	T. Janaki	
22	T. Kavya	T. Kavya	
23	T. Malini	T. Malini	
24	T. Kalyani	T. Kalyani	

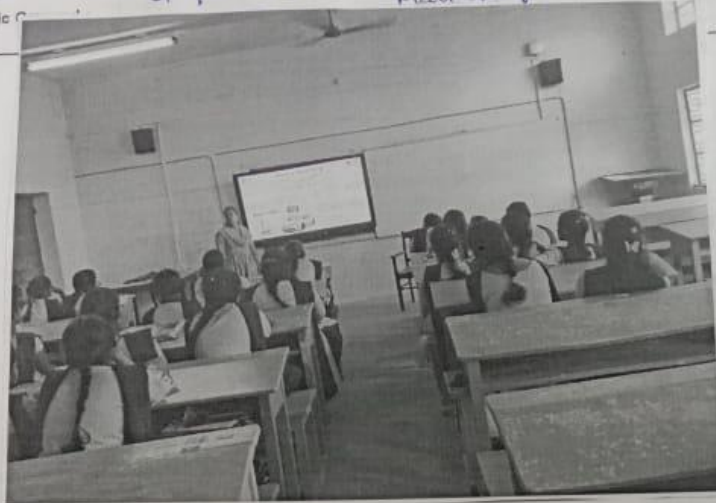
Signature of the Research Supervisor

Signature of the Principal

Signature of the In charge of the Dept.

RECORD OF ICT.

Class : 7th B Group : Bcom Sem : II Date : 2023-24
 Name of the Faculty : Dr. YAMUNA Topic : Marketing



No. of Students Attended :

S.No.	Name of the Student	Signature	Remarks
1	S. Sharfunnisa Gul	S. Sharfunnisa Gul	
2	V. Hemalatha	V. Hemalatha	
3	B. Kishala Kumari	B. Kishala Kumari	
4	D. Bindu Sree	D. Bindu Sree	
5	G. Chandana	G. Chandana	
6	P. Sravani	P. Sravani	
7	B. Lakshmi Silpa	B. Lakshmi Silpa	
8	T. Sandhya	T. Sandhya	
9	C. Swathi	C. Swathi	
10	B. Roopa Sree	B. Roopa Sree	
11	C. Pavani	C. Pavani	
12	K. Dimpul Manika	K. Dimpul Manika	
13	A. Sravani	A. Sravani	
14	S. Prasanna	S. Prasanna	
15	E. Iswarya	E. Iswarya	
16	P. Likhitha	P. Likhitha	
17	P. Alekya	P. Alekya	
18	P. Hemalatha	P. Hemalatha	
19	M. Soniya	M. Soniya	
20	B. Sravani	B. Sravani	
21	P. Sandhya	P. Sandhya	
22	M. Kalyani	M. Kalyani	
23	P. Jayalakshmi	P. Jayalakshmi	
24	V. Anitha	V. Anitha	

RECORD OF ICT.

Class : III

Group : BBA

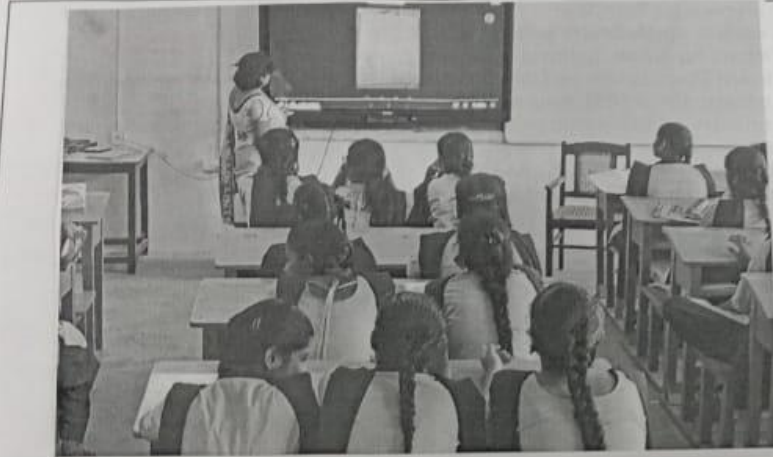
Sem : V

Date : 2023-24

Name of the Faculty : Talent management

Topic Covered :

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No. of Students Attended :

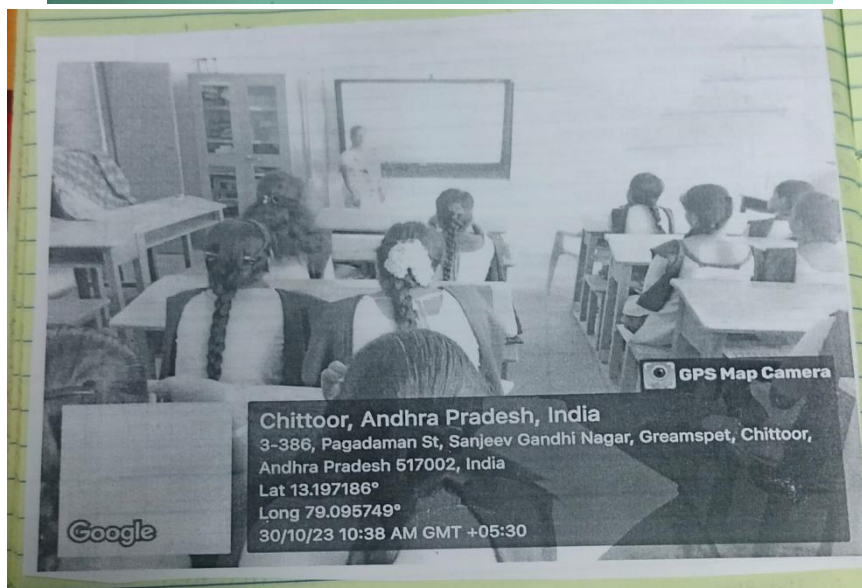
S.No.	Name of the Student	Signature	Remarks
1	A. Bhavya	A. Bhavya	
2	B. Ramadevi	B. Ramadevi	
3	S. Sahil	S. Sahil	
4	B. Hemavathi	B. Hemavathi	
5	K. Susmitha	K. Susmitha	
6	K. Sneha	K. Sneha	
7	M. Swathi	M. Swathi	
8	P. Ramadevi	P. Ramadevi	
9	R. Bhargathi	R. Bhargathi	
10	V. Manju	V. Manju	
11	V. Priyanka	V. Priyanka	
12	V. Vsharani	V. Vsharani	
13	S. Sathya		
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Signature of the Research Supervisor

Signature of the Principal

Signature of the In charge of the Department

III B.Sc (M.Z.C)	
Name of the faculty : C. Komaladevi	
Group : III B.Sc (M.Z.C), Sem-V	
Date : 30/10/23	
Topic : factors affecting fertility and hatchability selection, care and incubation of hatching eggs, fumigation, sanitation and kitchen hygiene.	
<u>Name of the Student</u>	<u>Signature</u>
1. S. Rekha	S. Rekha
2. V. Gayathri	V. Gayathri
3. D. Thejasree	D. Thejasree
4. C. Vaishnavi	C. Vaishnavi
5. P. Yashwanthi	P. Yashwanthi
6. P. Yashwanthi	P. Yashwanthi
7. Y. Hemalatha	Y. Hemalatha
8. M. Pavithra	M. Pavithra
9. M. Indira	M. Indira
10. S. Sruja	S. Sruja
11. A. Chasmiya	A. Chasmiya
12. P. Manjula	P. Manjula
13. C. Lakshmi prasanna	C. Lakshmi prasanna
14. R. Rekha	R. Rekha
15. S. Harshitha	S. Harshitha
16. C. Chandana	C. Chandana
17. P. Shirisha	P. Shirisha
18. B. Mounika	B. Mounika
19. V. Dileep Ravi	V. Dileep Ravi
20. C. Sailaja	C. Sailaja



RECORD OF ICT.

Class : B. Com Group : B. Com Sem : IV Date : 10/6/23
 Name of the Faculty : Dr. A. Krammayer & Dr. B. Thirukumar
 Topic Covered : Paragraph writing



No. of Students Attended :

S.No.	Name of the Student	Signature	Remarks
1	K. Manika	K. Manika	
2	N. Durgabharani	N. Durgabharani	
3	M. Sadhya	M. Sadhya	
4	K. Padma	K. Padma	
5	M. Pranjitha	M. Pranjitha	
6	M. Sireelha	M. Sireelha	
7	M. Kumari	M. Kumari	
8	K. Yamuna	K. Yamuna	
9	Y. Pallavi	Y. Pallavi	
10	P. Swetha	P. Swetha	
11	R. Papeema	R. Papeema	
12	M. Kavya	M. Kavya	
13	M. Gayathri	M. Gayathri	
14	M. Kumari	M. Kumari	
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Signature of the Research Supervisor

Signature of the Principal

Signature of the In charge of the Dept.

No.

2023-24

Class : IInd BA

Group : BA (H.E.P. and CA) students

Semester : IIIrd Semester

Date : 26-Nov-2023

Topic : Unbalance growth



Name of the students

Signature of the student

M.S. Mounika

K. Paleshitha

J. Saravani bai

V. Chandhini

R. Sravani

M.R. Kokila

B. Sandhya suvi

M.S. Mounika

K. Paleshitha

J. Saravani bai

V. Chandhini

R. Sravani

M.R. Kokila

B. Sandhya suvi

R. fa


Principal

Smt. N.P.S. Govt. College for Women
CHITTOOR-517002 (A.P.)

2023-24
RECORD OF ICT.

Class : III B.A Group : H.C.P Sem : V Date : 04/12/2023

Name of the Faculty : Dr. M. Sankhya Rani

Topic Covered : Tourist places in South India

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No. of Students Attended :

S.No.	Name of the Student	Signature	Remarks
1	S. Revathi	S. Revathi	
2	V. Kavitha	V. Kavitha	
3	J. Sowjanya	J. Sowjanya	
4	E. Kavya	E. Kavya	
5	D. Jibha	D. Jibha	
6	A. Gopi	A. Gopi	
7	P. Lavanya	P. Lavanya	
8	V. Aswini	V. Aswini	
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Signature of the Research Supervisor Signature of the Principal Signature of the In Charge of the Dept.

RECORD OF ICT.

Class : I Group : BS Composite Sem : II Date : 20/2/2024
 Name of the Faculty : V Inapke Srinu
 Topic Covered : DLD

PHOTO



No. of Students Attended :

S.No.	Name of the Student	Signature	Remarks
1	A. Raga Priya	A. Raga Priya	
2	P. Yamini	P. Yamini	
3	R. Parani	R. Parani	
4	T. Lahari	T. Lahari	
5	S. Yashmin	S. Yashmin	
6	R. Haripriya	R. Haripriya	
7	P. Moumisha	P. Moumisha	
8	P. Gayathri	P. Gayathri	
9	P. Vineetha	P. Vineetha	
10	G. Chandana	G. Chandana	
11	A. Adilakshmi	A. Adilakshmi	
12	T. Sandhya	T. Sandhya	
13	M. Lakitha	M. Lakitha	
14	V. Sravanthi	V. Sravanthi	
15	G. Kaveer	G. Kaveer	
16	P. M. Divya	P. M. Divya	
17	R. Richitha	R. Richitha	
18	S. Simsha Priya	S. Simsha Priya	
19	V. Punyavathi	V. Punyavathi	
20	V. Parvitha	V. Parvitha	
21	V. Lakshmi	V. Lakshmi	
22	M. Niharika	M. Niharika	
23	M. Pampa	M. Pampa	
24	M. Madhureithi	M. Madhureithi	

Signature of the Research Supervisor

Signature of the Principal

Signature of the In charge of the Dept.

RECORD OF ICT.

Class : Bsc Group : M7c Sem : I Date : 06-07-2023
 Name of the Faculty : V. Navreen Sahith.
 Topic Covered : Types of Culture Media for Cultivation of Microorganisms



S.No.	Name of the Student	Signature	Remarks
1	B. Kalyani	B. Kalyani	
2	R. Rakshitha	R. Rakshitha	
3	M. Hindu	M. Hindu	
4	P. Sowmya	P. Sowmya	
5	T. Vishnu Priya	T. Vishnu Priya	
6	G. Spandana	G. Spandana	
7	P. Megana	Megana	
8	S. Salma	S. Salma	
9	I. Hepsiba	Hepsiba I.	
10	T. Iswarya	T. Iswarya	
11	P. Rajeswari	P. Rajeswari	
12	B. Malleswari	B. Malleswari	
13	K. Manasa	K. Manasa	
14	P. Vaishnavi	P. Vaishnavi	
15	V. Indira	Indira V.	
16	P. Chandrakala	P. Chandrakala	
17	M. Karitha	M. Karitha	
18	P. Nithya	Nithya	
19	G.R. Bhavishya Sree	G.R. Bhavishya Sree	
20	R. Sowmya	R. Sowmya	
21	S. Khulood-Ul-Arshad	S. Arshad	
22	R. Parvathi	R. Parvathi	

RECORD OF ICT.

Class : 1st BSc Group : MScs, M2C Sem : _____ Date : 17.2.2023
 Name of the Faculty : Gusha Rani
 Topic Covered : Sambalpur basins introduction



S.No.	Name of the Student	Signature	Remarks
1	B. Anuradha	B. Anuradha	
2	B. Chandrakala	B. Chandrakala	
3	Jp. Chaitanya	P. Chaitanya	
4	E. Gouthami	E. Gouthami	
5	S. Hema	S. Hema	
6	S. Jayasree	S. Jayasree	
7	M. Jeyanthi	M. Jeyanthi	
8	C. Kousalya	S. Kousalya	
9	K. Nikha	K. Nikha	
10	G. Poojitha	G. Poojitha	
11	K. Prathapa	K. Prathapa	
12	N. Pooja	N. Pooja	
13	N. Poojitha	N. Pooja	
14	N. Sneha	N. Sneha	
15	S. Sandhya	N. Sandhya	
16	P. Sireesh	P. Sireesh	
17	K. Saranya	K. Saranya	
18	K. Vihitha	K. Vihitha	
19	M. Indira	M. Indira	
20	Sneha	Sneha	
21	T. Lavanya	T. Lavanya	
22	K. Manasa	K. Manasa	
23	V. Bhavani	V. Bhavani	
24	S. Petha	S. Petha	

Principal

Smt. N.P.S.Govt. College for Women
 CHITTOOR-517002.(A.P.).