

ASSESSMENT REPORT OF THE PEER TEAM ON INSTITUTIONAL
ACCREDITATION OF

**NAAC PEER TEAM REPORT
ON
THE INSTITUTIONAL VISIT TO**

***SMT. N.P.SAVITHRAMMA GOVT. COLLEGE FOR WOMEN,
CHITTOOR, ANDHRA PRADESH***

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Submitted to:
**National Assessment and Accreditation Council, (NAAC)
Bangalore.**

ASSESSMENT REPORT OF THE PEER TEAM ON INSTITUTIONAL ACCREDITATION OF

**Smt. N.P.Savithramma Government College for Women, Chittoor– 517002
Andhra Pradesh.**

SECTION-I: INTRODUCTION

Smt. N.P.Savithramma Government College for Women, Chittoor-517002 is a prominent educational institution for Women. The College was started in November 1982, at the initiative of N.P.Chengalraya Naidu garu, former M.P. It is the unique in being first Women's college started in the Government Sector in the District with the objective of providing quality higher education to the poor & downtrodden women belonging to all sections, irrespective of caste, religion & social status of the region. The College was started with the spirit "Sthri Vidya – Samaaja Abhyudayam" which means-women's education leads to social welfare. The college campus covers a wide area of 23.02 acres of land. The college is located on the outskirts of the Chittoor town and is affiliated to Sri Venkateswara University, Tirupati.

The mission of the college is to impart need-based quality education, enhance the skills, Competitiveness and employability of student, shape their character and make them responsible citizens of India. The college defines its goals as "To ensure education of the highest order to students who hail from low and middle – income groups and remote rural areas".

The Student's strength of this college is 1191, out of which 1126 are in undergraduate courses and 65 are in Postgraduate courses. The college offers 7 UG Programmes and 2 P.G Programmes. The institution has got U.G.C recognition under 2f and 12B during 1998. The college has been granted U.G.C development grant under 10th Plan. There are 23 permanent teachers, out of which 6 are Ph.D holders and 4 have M.Phil qualification. There are 4 contract teachers and 13 Part –time teachers, and 7 administrative Staff. The temporal plan of academic work in the college is as per the university norms, it is annual system for U.G and semester system for P.G. courses.

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The college equally emphasizes and attempts to train students to be good and useful citizens. The institution provides value-based and comprehensive education, trains and equips them to face the challenges of life.

The college has produced many eminent personalities in various walks of life. The alumni have risen to high positions and many have attained professional success as Chartered Accountant, Statesmen, Lawyers and educationists and software personnel. The institution has provided quality education for the last 23 years. The college has initiated the process of assessment of its programmes and activities to sustain its achievements and to realize its shortcomings. As a follow up of this activity, the college has volunteered to be assessed and accredited by the National Assessment and Accreditation Council (NAAC), Bangalore and submitted its Self Study Report in November, 2005.

A Peer Team was constituted by the NAAC for validation of the SSR in order to assess the performance of the college. The team comprised of Dr. (Mrs) M.D.Muthamma, Former Director of Collegiate Education, Government of Karnataka as the **Chairperson**, Dr. P.Mohamed, Principal, Unity Women's College, Manjeri, Malappuram Dt., Kerala as **Member-Coordinator**, and Dr.(Mrs.)Dhulasi Birundha Varadarajan, Director, UGC Project on Environment, Professor and Head, Department of Environmental Economics, School of Economics, Madurai Kamaraj University, Tamil Nadu as **Member**. Dr. Latha Pillai, Adviser, NAAC, coordinated the visit.

After a careful in-house analysis of SSR of the institution, the Peer Team visited Smt.N.P.Savithamma Government College for Women, Chittoor during 2nd and 3rd January 2006. The Peer Team interacted with the various stake holders of the institution - Principal, Teachers, Non-teaching staff, students, representatives of Government, Parents and Alumni. Based on the SSR and on-site interactions with the various constituents of the College, the present report is prepared.

SECTION 2: CRITERION-WISE ANALYSIS

Criterion I: Curricular Aspects

Smt. N.P.Savithamma Government College for Women was started in November 1982 as the first women's college of the District with just 2 conventional U.G courses, viz

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B.A and B.Com. As an affiliated college of Sri Venkateswara University, Tirupati, the college follows the syllabi prescribed by the university. The college offers 7 U.G. programmes (2B.As., 2B.Sc., 2B.Coms and BBM degree courses) and 2 P.G. programmes. Post-graduate course in Micro Biology was started in 2001 and Zoology course was started during 2004. Out of these, B.A (Computer Applications), B.Com (Computer Applications), BBM, B.Sc (MSCs), BSC (MZC), M.Sc Zoology and Microbiology are restructured, self-financing courses.

The institution caters to the educational needs of the rural and backward students from all the sections of the society in this area. Career guidance and personal counseling are few examples of the efforts made to take care of personal needs and problems of the students. With a view to shape the personality of students, the College conducts various extension programmes. Admissions are made on the guidelines given by the Government and University. Students are trained to develop competitiveness in the employment market. Periodic meetings, seminars and debates are also arranged. Human values are inculcated through value-based education. The remedial and enrichment courses are introduced to make the weaker students to adopt themselves to the changing trends in education. The college has the objective of empowering the rural and backward students through academic excellence and overall personality development.

The institution follows a fixed time frame for all the programmes both at U.G.- & P.G.- levels. The remedial courses are conducted regularly during zero hours. With regard to reviewing and updating the curriculum, the college has limited role to play as it is done by the University. As such there are limitations for introducing innovations in the curricula. The college has kept on adding new courses periodically.

Criterion-II: Teaching, Learning and Evaluation

The college follows a transparent admission process, which is based on academic records and interviews. The student's knowledge and skills are assessed from the beginning itself through tests and interactions. 23 full time faculty members, 4 Contract Lecturers and 13 Guest Lecturers, engage the classes for the students. Six permanent teachers are Ph.D holders and another 4 teachers have M.Phil Degrees. There are 7 non-teaching staff.

Teachers are recruited as per Government guidelines. The appointments of permanent teaching and non-teaching staff are done by the Commissioner / Director of Collegiate Education and the Regional Joint Director of Collegiate Education respectively as per the rules laid down by the Government of A.P. In addition, Guest and expert faculty are invited to enrich teaching particularly in case of restructured / vocational subjects.

Permanent teachers are either recruited by direct recruitment by APPSC or by the CCE by promoting Junior Lecturers from Government Junior Colleges in the State. Temporary teachers are employed through CPDC as Contract or Guest faculty in accordance with government rules and procedures.

There is no entrance test for U.G. courses. Selection and admissions are made on the merit and reservations. For P.G. courses, the University conducts P.G. entrance test (SVUCET) selects the candidates and allots them to college through counseling.

Advanced Learners are encouraged by assigning project works and by providing extra academic inputs. Educationally disadvantaged students are provided with remedial classes. Bridge courses are conducted for the needy students joining first year degree programme. All teachers prepare annual academic plans and Heads of the Departments personally supervise them. Teaching plans are prepared in accordance with the academic calendar of college, enabling them to complete the courses within the prescribed period. Modern pedagogical methods like multimedia and power point presentations are used. Models, transparencies, OHP and other audio-visual aids are also used. Cash awards and Gold Medals are given to the University rank holders.

Systematic teaching has brought good results. Students' feedback on Teacher performance is collected by the Principal. Self-appraisal reports are prepared and submitted by the teachers at the end of every year which are reviewed by the Principal and remedial measures, if needed, are initiated accordingly. Teachers are encouraged to participate in Orientation Programmes/ Refresher Courses, conduct seminars, workshops, symposia etc., for self development and to provide good exposure to students. The programmes of teaching

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and learning cater to the needs of the students and augment the overall academic performance of the institution.

Class tests, model examinations, quiz and seminars are conducted regularly. Learner-centered teaching methods like group work, field visits, factory visits, case studies, debates are practiced. Advanced learners are given counseling to appear for competitive exams and to participate in seminars, project work and debates.

Criterion III: Research, consultancy and extension

Some lecturers have applied to the University for recognition as Research Guides. Four teachers have applied for minor research projects of U.G.C during 10th Plan. Research on local problems is encouraged. Post-graduate students are encouraged to do project work. Five teachers are actively pursuing their Ph.D / M.Phil programme. The teachers have total 57 publications including 7 Research papers in Peer reviewed journals to their credit. A few staff members are offering consultancy to various local governmental and non-governmental agencies on honorary basis.

There are 2 N.S.S. units in the college. The highlights of the extension activities are Community Development works, Health and hygiene awareness programmes, medical camps, adult education and literacy drives, Blood donation camps, Aids awareness and Environment awareness generation. The College has adopted 2 villages and Annual Special Camp is held regularly. These activities are taken up with a request of N.G.Os and G.Os. Three students from the institution have participated in Republic Day parade at New Delhi in 2004. Being a Post-Graduate College, more involvement of faculty in research activities will be highly appreciable.

Criterion IV: Infrastructure and Learning Resources

The college has good physical facilities and adequate infrastructure to run the ongoing programmes. The campus of the college is spread over 23.02 acres of land on the outskirts of the town. There are 15 classrooms, 11 laboratories and 9 staff rooms well equipped with furniture and other requirements. An open-air auditorium and MANA TV (Educational channel of the AP state) room, Net work Resource Centre (NRC) provide additional facilities

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to students. There is a spacious auditorium, which is used for both academic and cultural activities and also for holding public meetings.

The Library automation and development is given due importance in infrastructural upgradation. There is a Central Library located in the main building with about 10,000 books. Departmental libraries are also maintained. The Library is computerized. INFLIBNET as an additional facility is available in the library. It also has internet facility. The Computer Department provides a Centralised Computer facility offering a variety of services like DTP, internet, scanning and CD display. All the departments are interconnected by LAN provided by the Network Resource Centre. The Physical Education Department has multipurpose Gym with 12 stations. A few students have represented the College in University / State and National-level Sports meets. The health care facility is available to the students and a local doctor periodically visits the College.

The College infrastructure is also extended to external agencies for conducting examinations, for election purposes and for religious congregations. The college has good play ground with 2 Badminton Courts, a kho-kho court and a Volley ball Court. There is good track facility to conduct athletic events. The college has been encouraging Sports and Games with suitable incentives, special prizes, rolling trophies and reservation at the time of admission. The construction of the hostel building is in progress. The class rooms, labs are spacious and provide adequate facility. The college auditorium can accommodate about 1,000 students. Since the college is offering 2 P.G programmes, it is highly advisable to enrich the library with more number of books and journals together with physical expansion.

Criterion V: Student Support and Progression

The College is consistently producing good results including University Ranks. The drop out rate is only 5 %. Students progression to employment and higher studies is around 30%. Some students have passed in competitive exams like UGC-NET, GATE, GRE, TOFEL, GMAT, and others like PG CET, ED. CET, ICET, DSC and LAW CET.

The institution has a mechanism to obtain student feedback for quality enhancement.

The college publishes updated prospectus annually giving clear guidance to students about admission and complete requirements for all programmes, the fee structure etc.

Financial aid is provided to students in the form of merit, backward, scheduled castes, scheduled Tribe, physically handicapped, Ex- service man, minority scholarships and also through Student Aid Fund.

The college has a career-counselling cell. Personal Counseling is offered to the needy students in an informal but effective way. The advanced learners are given opportunities to excel in co-curricular activities and remedial classes are conducted for slow learners. The college has an alumni association which plans to undertake several activities for the benefit of the students. However, there is need for frequent meetings of alumni and Parent Teachers Association. Several extra curricular activities are conducted by Eco-club and Cultural Club. Dance, music competitions, essay writing competitions, excursions and sports meets contribute to the all round development of students' personality. However, Women empowerment Cell could take up more innovative programmes to create awareness among students about their legal rights. Programmes to develop entrepreneur skills among girls could be strengthened. Introduction of Group Insurance Scheme for the students is desirable.

Criterion VI: Organisation and Management

Being a Govt. College, it is governed by the norms of the State Government as well as that of the University. It has enough academic and administrative freedom at the institutional level.

The College Planning and Development Council (CPDC) advises on various developmental activities of the college and provides guidance on important decisions and also co-ordinates the functions of the college. The CPDC also brings in Community participation in the management.

The principal, with the assistance of three senior lecturers constitute a committee to monitor and co-ordinate the developmental activities of the college. The Directorate of Collegiate Education is competent to modify the rules of CPDC and to dissolve it.

Faculty and non-teaching staff have attended various HRD programmes to upgrade their skills.

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Several welfare schemes are available for both staff and students in the institution. Loans, scholarships, endowment prizes, group insurance for employees etc are utilized by the needy.

The college has an audit mechanism for all its financial transactions. Internal audit is done by the Committee constituted for this purpose.

There is a Grievance Redressal Cell in the college consisting of two teachers as members and the Principal as the Chairman. Purchases are done with the approval of the purchase committee. The college is well supported by the Commissioner for Collegiate Education. The college has got a letter of appreciation from the Collegiate Education Director for their outstanding performance. There is extensive documentation, strategic planning and transparency in the operations.

Criterion VII: Healthy Practices

The Peer Team has observed the following healthy practices in the college:

- The College has good infrastructure, offers restructured courses and has good community support through College Planning and Development Council (CPDC). The college council looks after the functioning of the college and ensures the existence of a mechanism for internal quality checks related to academic and administrative matters.
- The college is sensitized to the latest managerial concepts like strategic planning, team-work and community participation. There is a sense of social responsibility, collective decision-making and computerization of Library and College Office.
- The College makes efforts to inculcate civic responsibilities among the students through various activities like blood donation camps and AIDS awareness programmes. Student profile is prepared at the institutional and departmental levels and curricular plans are prepared based on these profiles.
- Efforts are made to inculcate scientific temper. Scientific projects are undertaken by the students on community / user agency-related problems.

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- The campus is well maintained. Student discipline on the campus is praiseworthy. Student-Teacher relationship is exemplary. Inter-personal relationship among the faculty members is commendable.
- Gold medals and endowment prizes instituted by the staff members and philanthropists for meritorious students is appreciable.
- The various departments of the college have established informal linkages to neighbouring institutions, agencies and NGOs.
- The college contributes to the growth of all round personality development of the students by encouraging them to participate in sports and other co-curricular activities.
- The language lab of the Department of English is effectively used for training students in phonetics and Communicative English.
- The self-financing courses introduced by the college have helped to modernize the curriculum and to strengthen the financial position of the college.

SECTION III: OVERALL ANALYSIS.

Smt. N.P.Savithamma Government College for Women, which was established in 1982 has acquired notable position in the field of higher education specially for women. Over the 23 years, the college has developed in to a institution which is catering to the changing needs of the society. In the process, the college has upheld the goals, to impart quality education to the girl students of all sections in this region. The college is equipped with good infrastructural facilities and providing support services to the students. The college has been recognized by the UGC under 2f and 12B since 1998 and has received general developmental grants and special grants. The Peer Team observes that the college has initiated steps to improve and sustain quality in its activities. Some of the commendable aspects of the college are:

- ❖ Adequate physical facilities and infrastructure made available by the College Planning and Development Council.
- ❖ The sharing social commitment of the college through its extension activities.
- ❖ Remedial classes to improve the academic performance of slow learners.

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- ❖ Encouragement given to students to participate in sports, games and cultural activities.

Recommendations:

The Peer Team after considering the commendable aspects of the college wishes to make the following suggestions for the qualitative improvement of the institution.

- College may introduce more post-graduate courses and vocational / add on courses suiting the developmental needs of the region.
- State- and National-level Seminars, workshops, Conferences etc may be conducted to have wider exposure for both teachers and students.
- Remedial classes and bridge courses may be made more effective.
- Teachers may be encouraged to take up major research projects with the financial assistance of UGC and other Funding Agencies.
- Use of Computer-aided and modern teaching aids need to be improved.
- Special programmes and projects for the Women Empowerment have to be given priority by the college.
- Hostel facilities may be provided to the needy students.
- Teachers along with students should be encouraged to visit institutions of repute to know and emulate healthy practices followed there.
- National and International linkages for teaching and research may be explored by the college.
- Linkages with industries and institutes run by women entrepreneurs may be established for creating employment opportunities.
- Library needs to be strengthened both in terms of infrastructure, books, journals, periodicals and other accessories.
- Computer Literacy drive for students, teaching and non-teaching staff may be given top priority.
- A study circle with all facilities to train students to appear for competitive examinations is the need of the day.

The Peer Team is of their best belief that this exercise will be useful to the institution to initiate quality enhancement strategies. The Peer Team has also recorded its deep

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appreciation for the co-operation and support extended to it by the management, Principal and other constituents of the college. Special thanks are also due to the local Coordinator and other members of the Steering Committee for their support, co-operation and hospitality extended to the entire team. Peer Team wishes the college Good Luck in its march towards Autonomy and Excellence.

Dr. M.D. Muthamma (Chairperson)

M. D. Muthamma
03/01/06

Prof. P. Mohamed (Member-Coordinator)

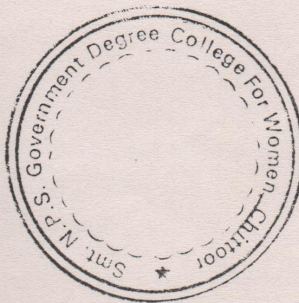
P. Mohamed
03/01/06

Dr. Dhulasi Birundha Varadarajan (Member)

V. Dhulasi Birundha
03/01/06

I have gone through the report and agree with it.

Date: 03-01-2006
Place: Chittoor.



Sri. P. Yesu Babu
Sri. P. Yesu Babu

PRINCIPAL 06

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